



Publishing and Printing for PCW

KENYA LITERATURE BUREAU

PUBLISHERS AND PRINTERS

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1. SENSITIZATION OF SUPPLIERS OF GOODS, WORKS AND SERVICES ON ACCESS TO GOVERNMENT PROCUREMENT OPPORTUNITIES

Kenya Literature Bureau (KLB) wishes to notify prospective suppliers under Disadvantaged categories (Youth, Women and Persons with Disabilities) that it intends to undertake a sensitization forum for the said groups at the date and venue to be communicated later. Interested suppliers under the said categories are required to confirm their attendance by sending their email address, telephone contact and representative (one) details to supplies@klb.co.ke on or before Monday, 30th May 2022.

2. TENDERS

Kenya Literature Bureau invites applications for Tenders and Registration of Suppliers/ Service Providers for the years 2022-2024 from any interested eligible bidders for the following:

TENDERS OPEN TO ALL ELIGIBLE FIRMS			
No	TENDER NUMBER	DESCRIPTION OF GOODS, WORKS & SERVICES	CLOSING DATE
1	KLB/T/01/2022-24	Supply of Printing Paper and Board (2-year Framework Contract)	2 nd JUNE 2022
2	KLB/T/02/2022-24	Supply of Plates and Related Items (2-year Framework Contract)	2 nd JUNE 2022
3	KLB/T/03/2022-24	Supply of Printing Inks (2- Framework Contract)	2 nd JUNE 2022
4	KLB/T/04/2022-24	Supply of Printing Consumables (2-year Framework Contract)	2 nd JUNE 2022
5	KLB/T/05/2022-24	Provision of General Insurance Cover (Insurance Brokerage Firms only, 2 -year Framework Contract)	2 nd JUNE 2022
6	KLB/T/06/2022-24	Supply of Book Binding Glue (2 -year Framework Contract)	2 nd JUNE 2022
7	KLB/T/07/2022-24	Supply of Branded Cartons (2 -year Framework Contract)	2 nd JUNE 2022
8	KLB/T/08/2022-24	Provision of Security and Guard Services (2 -year Framework Contract)	2 nd JUNE 2022
9	KLB/T/09/2022-24	Purchase of Waste Paper (2 -year Framework Contract)	2 nd JUNE 2022
TENDERS RESERVED FOR YOUTH, WOMEN, AND PERSONS WITH DISABILITIES			
10	KLB/T/10/2022-24	Supply of Office stationery and Computer Consumables (2 -year Framework Contract)	2 nd JUNE 2022
REGISTRATION OF SUPPLIERS FOR SUPPLY OF GOODS AND PROVISION OF SERVICES/WORKS, OPEN TO ALL ELIGIBLE FIRMS			
CATEGORY NUMBER		DESCRIPTION	CLOSING DATE
1	KLB/RS/1/22-24	Provision of Fabrication and Reconditioning of Printing Press Machine parts	2 nd JUNE 2022
2	KLB/RS/2/22-24	Supply, Repair and Maintenance of Air conditioners and related accessories	2 nd JUNE 2022
3	KLB/RS/3/22-24	Supply, Repair and Maintenance of CCTV Equipment and Electric Fence System	2 nd JUNE 2022
4	KLB/RS/4/22-24	Supply, Repair and Maintenance of Fire Alarms/ Fire Fighting Equipment	2 nd JUNE 2022
5	KLB/RS/5/22-24	Provision and maintenance of Structured Cabling, Network Infrastructure, Computer Networks and Wireless LAN	2 nd JUNE 2022
6	KLB/RS/6/22-24	Provision of Wide Area Networks & Internet and internet related services	2 nd JUNE 2022
7	KLB/RS/7/22-24	Supply of Office Equipment (Computers, Computer Accessories, Photocopiers, Heavy Duty Printers, Shredders, Software, and related ICT Equipment)	2 nd JUNE 2022
8	KLB/RS/8/22-24	Provision of Clearing and Forwarding Services	2 nd JUNE 2022
9	KLB/RS/9/22-24	Provision of Legal Services	2 nd JUNE 2022
10	KLB/RS/10/22-24	Provision of Auctioneering Services	2 nd JUNE 2022
11	KLB/RS/11/22-24	Provision of Repair and Maintenance of Printing Press Machines and related equipment Services	2 nd JUNE 2022
12	KLB/RS/12/22-24	Supply, repairs and maintenance of iMac Computers , iMac accessories, iPads, Adobe Cloud and related Software	2 nd JUNE 2022
13	KLB/RS/13/22-24	Supply of Office Furniture & Fittings	2 nd JUNE 2022
14	KLB/RS/14/22-24	Provision of Consultancy Services (Management Consultancy, Human Resources Consultancy, Customer Satisfaction Surveys, Legal Audit, Brand Audit and Procurement Training, Strategic Plan Consultancy among others)	2 nd JUNE 2022
15	KLB/RS/15/22-24	Provision of Support and Maintenance of Sage ACCPAC ERP System	2 nd JUNE 2022
16	KLB/RS/16/22-24	Supply of Electrical items	2 nd JUNE 2022
17	KLB/RS/17/22-24	Provision of Borehole Maintenance Services	2 nd JUNE 2022
18	KLB/RS/18/22-24	Provision of Courier Services	2 nd JUNE 2022
19	KLB/RS/19/22-24	Supply, Implementation, Support and Maintenance of Human Resource Management Information System	2 nd JUNE 2022
20	KLB/RS/20/22-24	Supply and Delivery of bottled Mineral Water	2 nd JUNE 2022
21	KLB/RS/21/22-24	Supply, Installation and Maintenance of an Access Control and Attendance System	2 nd JUNE 2022
22	KLB/RS/22/22-24	Provision of Tax Health Audit and Advisory Services	2 nd JUNE 2022
23	KLB/RS/23/22-24	Provision of High- Volume Printing	2 nd JUNE 2022
24	KLB/RS/24/22-24	Provision of Low - Volume Printing	2 nd JUNE 2022
25	KLB/RS/25/22-24	Provision of Book Transportation & Distribution Services	2 nd JUNE 2022
26	KLB/RS/26/22-24	Provision of Editorial and Proof-Reading Services	2 nd JUNE 2022
27	KLB/RS/27/22-24	Provision of Creative Concepts and Agency Services	2 nd JUNE 2022
28	KLB/RS/28/22-24	Provision of Air Travel and Ticketing Services	2 nd JUNE 2022
REGISTRATION OF SUPPLIERS, RESERVED FOR YOUTH, WOMEN AND PERSONS WITH DISABILITIES			
29	KLB/RS/29/22-24	Provision of Event Management Services	2 nd JUNE 2022
30	KLB/RS/30/22-24	Supply, Repair and Maintenance of Telephones, PABX and other related Equipment	2 nd JUNE 2022
31	KLB/RS/31/22-24	Design, Printing and Supply of Brand Collateral, Branded Corporate Items, Staff Uniforms among other promotional materials	2 nd JUNE 2022
32	KLB/RS/32/22-24	Repair and Maintenance of Desktop Computers, Laptops, Server, and related Electronic Equipment	2 nd JUNE 2022

Tender documents can be downloaded free of charge from the Bureau's website www.klb.co.ke or from the Public Procurement Information Portal www.tenders.go.ke. Bidders who download the tender documents must arrange to register with KLB their contact details at supplies@klb.co.ke. Tender clarifications or addendum will be posted on the Bureau's website. **NB: Firms already registered in the above categories for the period 2021-2024 need not submit any documents.**

Complete Tender documents (Original & a copy) in a plain sealed envelope clearly marked with the relevant Tender Number/Category Number, and Tender Description should be addressed to:

**THE MANAGING DIRECTOR,
KENYA LITERATURE BUREAU
P. O. BOX 30022 - 00100
NAIROBI**

And be deposited in the Tender Box located at KLB headquarters in Nairobi, South C at the main reception to be received on or before **2nd June 2022 at 1000 Hours East African Time**. Late bids will be rejected.

MANAGING DIRECTOR

