



KENYA LITERATURE BUREAU

PUBLISHERS AND PRINTERS

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Publishing and Printing for YOU

TENDER NOTICE

SENSITIZATION OF SUPPLIERS OF GOODS, WORKS AND SERVICES ON THE NEED TO REGISTER IN THE ELECTRONIC GOVERNMENT PROCUREMENT SYSTEM

Kenya Literature Bureau (KLB) wishes to notify prospective suppliers under all categories including Special Groups (Youth, Women and Persons with Disabilities) that effective 1st July 2025 all Procurement will be undertaken through the Government Electronic Procurement System. Firms are urged to register on the e-GP system. Further, clarifications can be sort from the support office at The National Treasury on the 6th Floor, Room 622, Treasury Building, Harambee Avenue or through support@egpkenya.go.ke and +254 (020)3341030/33404400/3340433.

REGISTRATION/PREQUALIFICATION OF SUPPLIERS

Kenya Literature Bureau invites applications for Registration of Suppliers/ Service Providers for the years 2025-2026 from any interested, competent, eligible bidders for Goods, Services and Works.

Registration documents can be downloaded free of charge from the Bureau's website www.klb.co.ke or from the Public Procurement Information Portal www.tenders.go.ke. Bidders who download the registration documents must arrange to register with KLB their contact details at supplies@klb.co.ke. Any clarifications or addendum will be posted on the Bureau's website.

REGISTRATION OF SUPPLIERS AND EXPRESSION OF INTEREST FOR SUPPLY OF GOODS AND PROVISION OF SERVICES/WORKS, OPEN TO ALL ELIGIBLE FIRMS

CATEGORY NUMBER	DESCRIPTION	SPECIALIZED REQUIREMENT	ELIGIBILITY
1	KLB/RS/01/25-26 Provision of Fabrication, rubbering of rollers and Reconditioning of Printing Press Machine parts	NONE	Open
2	KLB/RS/02/25-26 Supply, Repair and Maintenance of Security Radio Alarm System	PSRA License	Open
3	KLB/RS/03/25-26 Supply, Repair and Maintenance of CCTV Equipment and Electric Fence System	PSRA License	Open
4	KLB/RS/04/25-26 Supply, Repair and Maintenance of Fire Alarms/ Fire Fighting Equipment	Dosh Registration/License National Fire Protection Association (NFPA) certificate	Open
5	KLB/RS/05/25-26 Provision and Maintenance of Structured Cabling, Network Infrastructure, Computer Networks and Wireless LAN	ICTA CERTIFICATE	Open
6	KLB/RS/06/25-26 Provision of Wide Area Networks & Internet and Internet Related Services	ICTA CERTIFICATE	Open
7	KLB/RS/07/25-26 Supply of Office Equipment (Computers, Computer Accessories, Photocopiers, Heavy Duty Printers, Shredders and Related ICT Equipment)	NONE	Open
8	KLB/RS/08/25-26 Provision of Small Works (Artisan) Services	NCA Registration	Open
9	KLB/RS/09/25-26 Provision of Legal Services	LSK Registration	Open
10	KLB/RS/10/25-26 Provision of Auctioneering Services	Auctioneers licensing Board	Open
11	KLB/RS/11/25-26 Provision of Repair and Maintenance of Printing Press Machines and Related Equipment Services	NONE	Open
12	KLB/RS/12/25-26 Supply, Repairs and Maintenance of iMac Computers, iMac Accessories, iPads, Adobe Cloud and Related Software	NONE	Open
13	KLB/RS/13/25-26 Supply of Office Furniture & Fittings	NONE	Open
14	KLB/RS/14/25-26 Provision of Consultancy Services (Management Consultancy, Human Resources Consultancy, Customer Satisfaction Surveys, Legal Audit, Brand Audit and Procurement Training, Strategic Plan Consultancy among others) Specify area of interest	License/Certificate from Regulating Body	Open
15	KLB/RS/15/25-26 Provision of Support and Maintenance of Sage ACCPAC ERP System and Development of Application Softwares	Letter of Partnership from Vendor	Open
16	KLB/RS/16/25-26 Supply, Repair and Maintenance of General Electrical items	NCA Registered Firms	Open
17	KLB/RS/17/25-26 Provision of Borehole and Water Pump Repair and Maintenance Services	NONE	Open
18	KLB/RS/18/25-26 Provision of Tax Health Audit and Advisory Services	NONE	Open
19	KLB/RS/19/25-26 Provision of Creative Concepts and Agency Services (NIBF)	NONE	Open
20	KLB/RS/20/25-26 Provision of Event Management Services	AGPO Certificate	Reserved-Special Groups Youth, Women, PLWD
21	KLB/RS/21/25-26 Supply, Repair and Maintenance of Telephones, PABX and other related Equipment	AGPO Certificate	Reserved-Special Groups Youth, Women, PLWD

22	KLB/RS/22/25-26	Design, Printing and Supply of Brand Collateral, Branded Corporate Items, Staff Uniforms, PPEs, Footwear among other promotional materials.	AGPO Certificate	Reserved-Special Groups Youth, Women, PLWD
23	KLB/RS/23/25-26	Repair and Maintenance of Desktop Computers, Laptops, Server and Related Computer Equipment	AGPO Certificate	Reserved-Special Groups Youth, Women, PLWD
24	KLB/RS/24/25-26	Provision of Plumbing and Sewerage Services	NONE	Open
25	KLB/RS/25/25-26	Supply of LPG Cooking Gas	EPRA License AGPO Certificate	Reserved-Special Groups Youth, Women, PLWD
26	KLB/RS/26/25-26	Provision, Repair and Maintenance of Warehouse Hand Trolleys	NONE	Open
27	KLB/RS/27/25-26	Provision of Office Refurbishment and Furnishing Services (Curtains, Carpets, office chairs, Vertical Blinds, Sheers and Window Films)	AGPO Certificate	Reserved-Special Groups Youth, Women, PLWD
28	KLB/RS/28/25-26	Provision of Book Brailling Services	NONE	Open
29	KLB/RS/29/25-26	Provision of Fumigation and Pest Control Services	Relevant Regulatory License	Reserved-Special Groups Youth, Women, PLWD
30	KLB/RS/30/25-26	Provision of Debt Collection Services	NONE	Open
31	KLB/RS/31/25-26	Supply of Car Batteries and Tyres	NONE	Open
32	KLB/RS/32/25-26	Provision of Development, installation and training for the manufacturing and estimation application software	NONE	Open
33	KLB/RS/33/25-26	Provision of Repair and Maintenance services of the Cooking Burners/Jikos	NONE	Open
34	KLB/RS/34/25-26	Provision of Supply, Installation and maintenance of Lift Services	NONE	Open
35	KLB/RS/35/25-26	Provision of Staffing Agency services	NONE	Open
36	KLB/RS/36/25-26	Hire of Conference Facilities, catering and accommodation services in Mombasa, Nakuru, Naivasha, Kisumu, Eldoret, Kisii, Kericho and Nairobi (Indicative of Region)	NONE	Open
37	KLB/RS/37/25-26	Provision of Valuation Services	Valuers Registration Board	Open
38	KLB/RS/38/25-26	Provision of Estate Agency Services	Estate Agency Registration Board	Open
39	KLB/EOI/01/25-26	Expression of Interest for Provision of Individual Consultancy for Illustrator, Proofreader, Publication layout Designers and Translator Services	NONE	Open

Complete Registration documents (Original) in a plain sealed envelope clearly marked with the relevant Category Number/ EOI Number, and Category Description should be addressed to:

**THE MANAGING DIRECTOR,
KENYA LITERATURE BUREAU
P. O. BOX 30022 - 00100
NAIROBI**

And be deposited in the **Tender Box located at KLB headquarters in Nairobi, South C** at the main reception to be received on or before **4th July 2025** at **1100** Hours East African Time.

MANAGING DIRECTOR