



KENYA LITERATURE BUREAU

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TENDER NOTICE

Kenya Literature Bureau invites applications for Tenders and Registration of Suppliers/ Service Providers for the years 2021-2024 from any interested eligible bidders for the following: -

TENDERS OPEN TO ALL ELIGIBLE FIRMS

No	TENDER NUMBER	DESCRIPTION OF GOODS, WORKS & SERVICES	CLOSING DATE
1	KLB/T/01/2021-24	Supply of Printing Paper and Board (Framework Contract)	18th May 2021
2	KLB/T/02/2021-24	Supply of Plates and Related Items (Framework Contract)	18 th May 2021
3	KLB/T/03/2021-24	Supply of Printing Inks (Framework Contract)	18 th May 2021
4	KLB/T/04/2021-24	Supply of Printing Consumables (Framework Contract)	18 th May 2021
5	KLB/T/05/2021-24	Provision of Staff Medical Cover (Insurance Brokerage Firms only)	18th May 2021
6	KLB/T/06/2021-24	Leasing of Space and Provision of Catering Services	18 th May 2021
7	KLB/T/07/2021-24	Supply, Installation, Commissioning Testing, and maintenance of an Audit Analytics Software	18 th May 2021

TENDERS RESERVED FOR YOUTH, WOMEN, AND PERSONS WITH DISABILITIES

8	KLB/T/08/2021-24	Provision of Housekeeping/Office Cleaning Services	18 th May 2021
9	KLB/T/09/2021-24	Supply of Office stationery and Computer Consumables (Framework Contract)	18 th May 2021
10	KLB/T/10/2021-24	Provision of Garbage Collection Services	18 th May 2021

REGISTRATION OF SUPPLIERS FOR SUPPLY OF GOODS AND PROVISION OF SERVICES/WORKS, OPEN TO ALL ELIGIBLE FIRMS

No	CATEGORY NUMBER	DESCRIPTION	CLOSING DATE
1	KLB/RS/1/21-24	Provision of Fabrication and Reconditioning of Printing Press Machine parts	18th May 2021
2	KLB/RS/2/21-24	Supply, Repair and Maintenance of Air conditioners and related accessories	18th May 2021
3	KLB/RS/3/21-24	Supply, Repair and Maintenance of CCTV Equipment and Electric Fence System	18th May 2021
4	KLB/RS/4/21-24	Supply, Repair and Maintenance of Fire Alarms/ Fire Fighting Equipment	18th May 2021
5	KLB/RS/5/21-24	Provision of Structured Cabling, Network Infrastructure, Computer Networks and Wireless LAN	18th May 2021
6	KLB/RS/6/21-24	Provision of Wide Area Networks & Internet and internet related services	18th May 2021
7	KLB/RS/7/21-24	Supply of Office Equipment (Computers, Computer Accessories, Photocopiers, Heavy Duty Printers, Shredders, Software, and related ICT Equipment)	18th May 2021
8	KLB/RS/8/21-24	Provision of Clearing and Forwarding Services	18th May 2021
9	KLB/RS/9/21-24	Provision of Legal Services	18th May 2021
10	KLB/RS/10/21-24	Provision of Auctioneering Services	18th May 2021
11	KLB/RS/11/21-24	Provision of Repair and Maintenance of Printing Press Machines and related equipment Services	18th May 2021
12	KLB/RS/12/21-24	Supply, Repair and Maintenance of Apple Macintosh Equipment	18th May 2021
13	KLB/RS/13/21-24	Supply of Office Furniture & Fittings	18th May 2021
14	KLB/RS/14/21-24	Provision of Consultancy Services (Management Consultancy, Human Resources Consultancy, Customer Satisfaction Surveys, Legal Audit, Brand Audit and Training among others)	18th May 2021
15	KLB/RS/15/21-24	Provision of Support and Maintenance of Sage ACCPAC ERP System	18th May 2021
16	KLB/RS/16/21-24	Supply of Electrical items	18th May 2021
17	KLB/RS/17/21-24	Provision of Borehole Maintenance Services	18th May 2021
18	KLB/RS/18/21-24	Provision of Courier Services	18th May 2021
19	KLB/RS/19/21-24	Supply, Implementation, Support and Maintenance of Human Resource Management Information System	18th May 2021
20	KLB/RS/20/21-24	Supply and Delivery of bottled Mineral Water	18th May 2021
21	KLB/RS/21/21-24	Supply, Installation and Maintenance of an Access Control and Attendance System	18th May 2021
22	KLB/RS/22/21-24	Provision of Tax Health Audit and Advisory Services	18th May 2021

REGISTRATION OF SUPPLIERS, RESERVED FOR YOUTH, WOMEN AND PERSONS WITH DISABILITIES

	CATEGORY NUMBER	DESCRIPTION	CLOSING DATE
23	KLB/RS/23/21-24	Repair and Maintenance of Desktop Computers, Laptops, Server, and related Electronic Equipment	18th May 2021
24	KLB/RS/24/21-24	Provision of Event Management Services	18th May 2021
25	KLB/RS/25/21-24	Design, Printing and Supply of Brand Collateral, Branded Corporate Items, Staff Uniforms among other Promotional Materials	18th May 2021
26	KLB/RS/26/21-24	Supply, Repair and Maintenance of Telephones, PABX and other related Equipment	18th May 2021

Tender documents can be downloaded free of charge from the Bureau's website www.klb.co.ke or from the Public Procurement Information Portal www.tenders.go.ke. Bidders who download the tender documents must arrange to register with KLB their contact details at supplies@klb.co.ke. Tender clarifications or addendum will be posted on the Bureau's website.

Tender documents are obtainable from the Procurement Office upon payment of a non-refundable fee of Kshs. 1,000.00 or equivalent in a freely convertible currency in form of Bankers Cheque or direct deposit to our Account No 124-131-8387 at KCB Moi Avenue or through MPESA PAYBILL No. 980400 (Account number is the name of the firm bidding).

Complete Tender documents (Original & a copy) in a plain sealed envelope clearly marked with the relevant Tender Number/Category Number, and Tender Description should be addressed to:

THE MANAGING DIRECTOR,
KENYA LITERATURE BUREAU
P. O. BOX 30022 - 00100
NAIROBI

And be deposited in the Tender Box located at KLB headquarters in Nairobi, South C at the main reception to be received on or before 18th May 2021 at 1000 Hours East African Time. Bids will be opened immediately thereafter in strict adherence with the MOH Covid 19 containment guidelines. Late bids will be rejected.

MANAGING DIRECTOR

[klb_kenya](https://twitter.com/klb_kenya)

Kenya Literature Bureau

KENYA VISION 2030